



West Bank School of Music Lesson Agreement

DEFINITIONS:

1. **Excused Absence:** Notified WBSM teacher of pending absence by email or phone at least 24 hours before the scheduled lesson time
2. **Unexcused Absence:** Less than 24 hours' notice/no notice provided

STUDENT ATTENDANCE/MAKEUP LESSONS

- Students arriving late to any lesson are entitled only to the time remaining in the lesson as scheduled.
- Students may receive one makeup lesson/credit per month for an excused absence. This makeup lesson should be arranged with the student's teacher.
- If a student is entitled to a makeup lesson and one cannot be arranged within the current month, one lesson credit will be given for the following month.
- Unexcused student absences and any absences from classes/ensembles are not eligible for makeup lessons, credits, or refunds.

TEACHER CANCELLATION/MAKEUP LESSONS

- If a teacher must cancel any lesson, the student(s) is/are entitled to a makeup lesson, which the teacher will arrange.
- If a makeup lesson cannot be arranged within the month, the student(s) will receive a credit or a refund.

I have read and agree to the Terms and Conditions above, and I accept responsibility for tuition payment(s):

Parent/Guardian/Adult Student Print Name

Parent/Guardian/Adult Student Signature

Date